Summer Abroad Law Programs 2013
PUEBLA * DUBLIN * PRAGUE

To apply, please submit a $350 non-refundable admission deposit with this completed application. You may enter the information electronically, but you must print the form and mail it to the address listed at the end of the form. **Application and fee must be received by April 15, 2013**. Make checks payable to the University of San Francisco.

Required Documents: Accepted applicants must have their home school send an official letter of good standing to the USF Summer Abroad Programs. They must also submit the following University forms: Enrollment Confirmation, Conduct Contract, Liability Waiver, and Visiting Student Checklist (for non-USF students only). The required forms will be sent to students with their acceptance letter.

Mandatory Health Insurance Coverage: Students will be asked to show a proof of health Insurance coverage for the duration or the program.

Mail form to:

USF School of Law
Summer Abroad Programs – Marie Melvin
Kendrick Hall, Room # 335
2130 Fulton Street
San Francisco, CA 94117

Please note the following before selecting your courses:

i) In accordance with ABA regulations, students may not enroll in more than two (2) classes held on the same day, *except* if the overlap occurs on 1-2 days only. Please check the dates carefully.

ii) Students may not exceed the unit limit noted below for each program.

All classes are limited to 36 students. Enrollment is determined on a first come, first served basis. If your selected courses are not available, the $350 admission deposit will be returned. Please send your application as soon as possible to secure enrollment in your preferred classes.

The summer law programs are offered as part of the fully accredited curriculum of the University of San Francisco - School of Law. Grades for courses will be given on the traditional A–F 4.3 scale. Participating students are responsible for securing approval from their own law school to transfer credit, as acceptance of any credit or grade for any course taken in the program is subject to determination by the student's home school. All courses comply with ABA and AALS requirements and are taught in English.

All courses will have final examinations administered at the end of the course on the following dates:
Puebla: June 19 and June 29, 2013
Dublin: June 19 and June 29, 2013
Prague: July 17 and July 27, 2013

Courses which qualify for USF certificate units are identified in each program listing.

SUMMER ABROAD PROGRAMS – 2013
PUEBLA * DUBLIN * PRAGUE

Name _____ USF ID # (if applicable) _____

Social Security Number (*Non-USF applicants only*) _____

Date of Birth _____ ☐ Male ☐ Female

Law School_____

Current Year: ☐ 1st ☐ 2nd ☐ 3rd ☐ 4Th Division: ☐ Full Time ☐ Part Time

Local Address _____ Permanent Address _____

_____ _____

_____ _____

Cell Phone ( ) _____ Home Phone ( ) _____

Email Address *(print clearly)*_____

Tuition for all programs is $4,000 for four credits or less and $800 for each credit in excess of four. Material Fees TBD.

A____ Puebla Program, June 10 – June 29, 2013	*(Unit limit: 4)*	**Credits**	**Dates**
1_____	International Human Rights Law/De la Vega (PIL & ICL Cert.)	2	June 10 – June 19
2_____	Human Rights in Mexico/Sanchez (ICL Cert.)	1	June 20 – June 28
3_____	Legal Spanish/Pérez Bravo *Intermediate level in Spanish required for the Legal Spanish class*	2	June 10 – June 28

B____ Dublin Program, June 10 – June 29, 2013	*(Unit limit: 4)*	**Credits**	**Dates**
1_____	EU Intellectual Property Law/Higgins (ICL and IP Cert.)	1	June 10 – June 19
2_____	European Media and Entertainment Law/O'Neill (ICL and IP Cert.)	1	June 20 – June 28
3_____	International Criminal Law/Honigsberg (ICL Cert.)	2	June 10 – June 28
4_____	EU Law and Institutions/Schuster (ICL Cert.)	2	June 10 – June 28

C ____ Prague Program, July 8 – July 29, 2013	(*Unit limit: 4*)	**Credits**	**Dates**
1_____	European Union Economic Law/Kral (ICL Cert.)	1	July 8 – July 17
2_____	European Constitutional Law/ Kuhn (ICL Cert.)	1	July 18 – July 27
3_____	Comparative Immigration Law/Hing (ICL Cert.)	2	July 8 – July 27
4_____	Comparative Law: Global Legal Traditions – A survey /Donovan (ICL Cert.)	2	July 8 – July 27

D____ Combined Program: Dublin/Prague, June 10 – July 29, 2013 (*Unit limit: 7*)

Dublin Program, June 10 – June 29, 2013 *(Unit limit: 4)*	**Credits**	**Dates**
1_____ EU Intellectual Property Law/Higgins (ICL and IP Cert.)	1	June 10 – June 19
2_____ European Media and Entertainment Law/O'Neill (ICL and IP Cert.)	1	June 20 – June 28
3_____ International Criminal Law/Honigsberg (ICL Cert.)	2	June 10 – June 28
4_____ EU Law and Institutions/Schuster (ICL Cert.)	2	June 10 – June 28

Prague Program, July 8 – July 29, 2013 (*Unit limit: 4*)	**Credits**	**Dates**
1_____ European Union Economic Law/Kral (ICL Cert.)	1	July 8 – July 17
2_____ European Constitutional Law/ Kuhn (ICL Cert.)	1	July 18 – July 27
3_____ Comparative Immigration Law/Hing (ICL Cert.)	2	July 8 – July 27
4_____ Comparative Law: Global Legal Traditions – A survey /Donovan (ICL Cert.)	2	July 8 – July 27

Program Housing Reservations

Students who wish to arrive early or wish to extend their stay in Puebla, Dublin or Prague are responsible for making their own arrangements directly with the housing office at the foreign site. Contact information for this purpose may be found on the USF Summer Abroad website.

Some of the prices listed below are in the local currency and will be converted into dollars after April 1, 2013.

_____ **(Program A**) Puebla housing: June 9 – June 30, 2013
Shared room _____$520
Single room _____$635
Stay with family _____ $380

_____ **(Program B/D**) Dublin housing: June 9 – June 30, 2013
Single room with Internet access _____ TBD (In 2012:$1,400)
Single room with **NO** Internet access____ TBD (In 2012: $1,160)
(* Prices for 2013 to be determined)

_____ **(Program C/D**) Prague housing: July 7 – July 30, 2013
Single room _____TBD (In 2012: $600, price may change slightly)
Double room _____ TBD (In 2012: $520, price may change slightly)

_____ I do not need program housing.

Roommate request: (if applicable)

_____ _____
Name University

ADA Accommodations: An applicant who requires an accommodation due to a disability must inform us at the time of application. Appropriate documentation must be submitted immediately after acceptance into the program.
I will require an ADA accommodation _____ YES _____ NO

Consent to Share Contact Information:
May we include your name, school and e-mail on a list to be sent to all registrants? Yes_____ No_____

Ethnicity. What is your race? Select one or more races to indicate what you consider yourself to be:

□ Hispanic or Latino, of any race

☐ American Indian or Alaska Native

☐ American Indian/Alaskan Native

☐ Asian (Chinese, Filipino, Indian, Korean, Japanese, Pakistani, Southeast Asian)

☐ Black/African American, Canadian Aboriginal

☐ Caucasian/White (Eastern European, Middle Eastern, North African, Western European)

☐ Native Hawaiian or Other Pacific Islander

☐ Decline to respond

How did you learn about the USF summer program?

____Poster

____Student Lawyer

____ National Jurist

____ Friend

____ USF Website

____ ABA website listing of approved summer programs

____ Other _____

Financial Obligation: If accepted into the USF summer program I understand that I will be accountable for all applicable tuition, fees and housing costs.

Financial Aid: USF students may qualify for financial aid for a summer abroad program as long as they are in good academic standing during the spring semester immediately prior to the summer term. Students must enroll in at least three units of credit in order to be eligible for financial aid. Summer aid is available through private or Graduate PLUS loans. USF students must submit a FAFSA application for the 2012–13 academic year in order to be considered for financial aid. USF students are also required to submit an Intent to Enroll (ITE) form for Summer 2013 to the USF School of Law Office of Financial Aid as soon as possible but no later than April 1st, 2013.

Students visiting from other ABA-accredited law schools may qualify for financial aid if their law school enters into a consortium agreement with USF. USF certifies the amount of funding needed for the summer program. The visiting students' home schools are responsible for determining the exact amount of aid awarded to their respective students. Consortium agreements should be submitted by the visiting student's financial aid office to the USF School of Law Office of Financial Aid as soon as the visiting student is admitted to the USF summer abroad program but no later than April 15, 2013.

Tuition Deadline: Submitting a Summer Abroad application requires a $350 non-refundable deposit due by April 15, 2013. Tuition (including fees and housing charges) is due by May 1, 2013. Payments must be made online at www.usfca.edu/onestop. No refunds will be issued after May 1, 2013.

Drop/Add Deadlines That Are Eligible For 100% Tuition Refund (Deadline: May 1, 2013):
Students who wish to drop an individual course(s) or drop out of the Summer Abroad Program may do so by submitting a written request that includes the name and professor the course(s) you wish to drop to the Summer Abroad Programs Coordinator. The request may be submitted via email to mdmelvin@usfca.edu, or faxed to: (415) 422-6433 (to the attention of Marie Melvin). It is the student's responsibility to submit this request (no other communication by a professor, etc., will be honored). The written/emailed notice must be received by the Summer Abroad Programs Coordinator by 11:59pm PST, May 1, 2013 in order to receive a 100% tuition refund, less the $350 non-refundable application deposit. Any notice submitted after this deadline will result in a withdrawal from the course (*see the withdrawal section below).*

Dropping Course(s) & Course Replacement through the 2nd Day of Classes (Tuition & Fees Are Non-Refundable):
Individual course(s) may be dropped and/or replaced with an alternate course by 11:59pm, Pacific Standard Time, the second day of the class (Puebla/Dublin: June 11; Prague: July 9). Failure to replace a course by the second day of the class will result in the neutral grade of a "W" being placed on the permanent record (i.e. transcript). Additionally, no refunds will be issued for courses that not replaced by the second day of class.

In order to request a course drop and/or course replacement, written notice of the undesired course(s) and its replacement(s) must be either emailed to: mdmelvin@usfca.edu or faxed to: 415-422-4546 **and received** by the Summer Abroad Programs Coordinator by 11:59pm, Pacific Standard Time, the second day of class in order for the change to go into effect. It is the student's responsibility to email this notification in by the deadline. (No other promises made by professors, etc. will be honored). The tuition and fees for courses added must be paid at the time the course is added.

Withdrawal:
Students are not allowed to withdraw from any summer abroad program nor individual courses without an unforeseeable documented emergency such as a medical illness or death in the family. Requests must be emailed to mdmelvin@usfca.edu for review and are not guaranteed. If a student withdraws from a course the neutral grade of "W" will be placed on the permanent record (i.e. transcript). Written notice of withdrawal must be received by the Summer Abroad Programs Coordinator (emailed to: mdmelvin@usfca.edu, or faxed to 415-422-6433**, to Marie Melvin's Attention**). Tuition (including fees) is non-refundable for the course(s) in which a student withdraws.

Signature: _____ Date: _____

UNIVERSITY OF SAN FRANCISCO | School of Law

Summer Abroad Programs - Marie Melvin
Kendrick Hall, Room # 335
2130 Fulton Street
San Francisco, CA 94117