



Students:

The Student Conduct Board (SCB) selection committee invites eligible USF students to apply for appointments to the 2007-2008 USF Student Conduct Board.

The SCB serves two primary purposes. First, the Board hears and adjudicates cases regarding alleged University policy violations that adversely affect residence hall communities. As a result, students found responsible for violations learn to be accountable for their actions and the rationale behind University policies.

Second, the Conduct Board serves as an opportunity for Board members to develop as students and future professionals. SCB members are trained and challenged to apply learned ethics, analyze complex issues and information, formulate solid questions, make sound and well-reasoned decisions and develop and utilize active listening and writing abilities.

Consequently, the SCB offers its members a unique opportunity to not only make significant and positive contributions to the USF residential communities, but also develop skills and abilities that are directly transferable to many professions.

We encourage any student who is eligible and motivated to positively impact USF to apply. To be eligible, a student must (1) live or have lived in University housing, (2) possess a minimum G.P.A. of 2.5, (3) be in good disciplinary standing, and (4) be a registered student enrolled in a minimum of 12 credit hours.

Further, candidates must complete and submit all application materials and recommendations to the Coordinator of Judicial Affairs, UC 405, by **5:00 p.m. on April 13, 2007.**

If you have any questions please contact Ryan Garcia, Coordinator of Judicial Affairs, at 422-5330 or rdgarcia@usfca.edu.



STUDENT CONDUCT BOARD PHILOSOPHY AND GOALS

Philosophy

The basic philosophy of the judicial process at USF is one of *education* and *accountability*. We focus on the growth and development of students who may have violated Residence Life and University policies. Our goal is to emphasize self-discipline, responsible behavior and respect for the rights and property of other students and staff, as well as respect for University policies. We strive to:

- Build an understanding of the consequences of behavior
- Foster respect for the rights of others
- Encourage personal growth
- Redirect behavior into acceptable patterns
- Protect the rights of all students

It is important to always keep these goals in mind, as they serve as the foundation for the student discipline process at USF.

Regardless of the way discipline is processed, the end desire remains the same: **to redirect student behavior into acceptable patterns and to protect the rights of the community**. The unique advantage of the SCB lies in the opportunity for you – a team of students – to influence the attitudes and subsequent behavior of your peers through a formally constituted judicial mechanism. Without question, peer influence, exercised through the disciplinary process, can often be more effective in redirecting student behavior patterns than any other method of discipline within the institution.

STUDENT CONDUCT BOARD MEMBER POSITION DESCRIPTION

Requirements of the Position

- Must be living in a University operated housing facility
- Possess a minimum GPA of 2.5
- Be in good disciplinary standing
- Be a registered student enrolled in a minimum of 12 credit hours

Responsibilities of the Position

1. Attend and participate in all required training sessions.
2. Attend and participate in those SCB meetings for which you are scheduled.
3. Be punctual at all SCB meetings for which you are scheduled. If you are unable to attend a meeting for which you are scheduled, it is your responsibility to find another SCB member to take your place and notify the advisor at least 24 hours prior to the time of the meeting.
4. Share responsibility for ensuring that each SCB meeting is conducted in accordance with SCB guidelines.
5. Inform an advisor if you have any personal interest in or knowledge about any case, or if you are personally acquainted with any party.
6. Rotate Board responsibilities, serving as SCB Chair and Secretary occasionally.
7. Share responsibility for interpreting Residence Life policies and regulations.
8. Through group deliberation and decision-making, determine appropriate sanctions for violations of Residence Life policy.
9. When designated as Secretary, complete and turn in to the SCB advisor follow-up sanction letters, with an educational focus, before the end of the SCB meeting, unless otherwise arranged.
10. The names of all parties in a case and information pertaining to the case, whether pending or completed, shall not be revealed to any person other than other board members responsible for reviewing the case.
11. Return all copies of all documents related to a SCB meeting to the advisor before leaving the meeting room.

Board members who do not abide by these expectations or who otherwise fail to fulfill their responsibilities as a board member may be removed from the Student Conduct Board